

1 **Northwest Vermont Communications Union District**
2 **Governing Board Meeting Minutes**
3 **November 12, 2020, 7:00 p.m.**
4 **Zoom Virtual Meeting (Id. 879 8821 6945)**
5

6 **Attendance:** Sean Kio, Chair (Enosburgh Rep.), Chris Cota, Vice-Chair (Fairfax Rep), Everett McGinley
7 (Montgomery Rep), Tara Wright (Georgia Alt.), Emily Klofft (NRPC), H. Jewett (Bakersfield Rep.), Ken
8 Millman (Alburgh Rep.), and Shaun Coleman (NRPC).
9

10 **Call to Order and Adjustments to the Agenda**

11 Chair Sean Kio called the meeting to order at 7:00 pm, followed by roll call. A quorum was present.
12

13 **Recommendation for Broadband Innovation Grant Consultant**

14 *E. McGinley motioned for the Board enter into Executive Session to review Broadband Innovation Grant*
15 *proposals per NRPC contract whereas “premature general public knowledge would clearly place the*
16 *public body or a person involved at a substantial disadvantage. C. Cota amended the motion by inviting*
17 *NRPC staff members. Seconded by K. Millman. Motion carried.*
18

19 *C. Cota motioned to end Executive Session. E. McGinley seconded. Motion carried.*
20

21 S. Kio reported that Board members have reviewed proposals submitted from 5 vendors and ranked
22 them using a scoring system. E. Klofft noted that NRPC staff will also meet soon to select a consultant.
23

24 *E. McKinley motioned the NWCUD recommend Matrix Design as the preferred consultant for NRPC’s*
25 *Broadband Innovation Grant with ValleyNet as the preferred alternate. C. Cota seconded. Motion*
26 *carried.*
27

28 E. Klofft thanked the NWCUD members for their time in assisting with the selection process and will
29 inform the members which consultant was selected. NRPC will also notify each consultant whether their
30 proposal was accepted or not. After a selection is made, NRPC will work out the details of the contract.
31 The NWCUD will be invited to participate in the development of the feasibility study and business plan.
32

33 **Public Comment**

34 None.
35

36 **Other Business**

37 None.
38

39 **Adjourn**

40 K. Millman motioned to adjourn. C. Cota seconded. Motion carried.
41

42 *Meeting adjourned at 7:31 p.m.*