

1 **Northwest VT Communication District Communications Subcommittee Meeting**  
2 **April 28, 2022 at 6:00 p.m.- Meeting Minutes**  
3 **Virtual Zoom Meeting**  
4

5 **Attendance:** Sean Kio (ED), Mary Kay Raymond (Ops PM), Chasidy Benjamin (Admin), Ken Millman  
6 (Alburgh, Subcommittee Chair), Mary-Catherine Graziano (Isle La Motte), Steve Deal (St. Albans Town),  
7 Jeffrey Hathaway (Georgia)  
8

9 **Welcome, Roll Call, Adjustments to the Agenda**

10 Subcommittee Chair K. Millman called the meeting to order at 6:03pm. Followed by a roll call. No  
11 adjustments to the agenda.  
12

13 **Public Comment**

14 No members of the public present, therefore no public comment.  
15

16 **Approval of Minutes**

17 February 24, 2022, and March 24, 2022 minutes will have to be approved at the next meeting as a  
18 quorum was not present during this time.  
19

20 **“The Worx” Newsletter**

21 K. Millman announced that we have 100 subscribers for the newsletter. After a brief discussion with the  
22 subcommittee, it was stated we would launch the newsletter on the first Monday in May providing April  
23 updates.  
24

25 **Events**

26 K. Millman stated that we created a list of events that we could possibly market at. We do need to find  
27 folks to run the booths or to go to these events on behalf of NWFX other than staff and Communications  
28 Subcommittee members only. K. Millman also sent out a budget spreadsheet of exhibit display costs for  
29 the subcommittee to review. The subcommittee had a brief discussion on marketing event ideas.  
30

31 **Northwest Access TV Update**

32 S. Kio is still planning to meet up with J.R. Cox as availability allows, we might have to wait to pursue this  
33 idea, but it is still a solid idea. J. Hathaway stated that NW Access TV does not reach a few of the  
34 communities in our CUD but that Lake Champlain Access Television does, and he is on the board there  
35 so he could help with getting the show aired on their network as well.  
36

37 **Other Business**

38 S. Kio announced that there was a VT Digger article that came out addressing workforce and material  
39 availability and how it is a concern regarding an extended timeline of the build with a project like ours.  
40 S. Kio drafted a response that subcommittee members can use should they get questions from the  
41 public on this article.  
42

43 **Adjourn**

44 *K. Millman motioned to adjourn. S. Deal seconded. Motion carried.*  
45  
46

47 Meeting adjourned at 6:44pm.  
48

DRAFT