

1 **Northwest Vermont Communications Union District**
2 **Executive Committee Regular Meeting**
3 **January 28, 2026 at 10:00am**
4 **Hybrid Meeting**
5

6 **Attendance**

7 Mary Kay Raymond (ED), Chasidy Benjamin (Admin, Clerk), Zachary Burdick (Chair, Georgia), Cathy
8 Ainsworth (Vice Chair, Fairfield), Cheryl Dunn (Alburgh Village, Member at Large), Matthew
9 Stebbins (Sheldon, Member at Large), Mark Stephens (Alburgh, Member at Large), Denise Sullivan
10 (Treasurer), Ellie de Villiers (Consultant)
11

12 **Call to Order, Roll Call, Adjustments to Agenda**

13 Chair Z. Burdick called the meeting to order at 10:04am, a roll call was conducted, and a quorum
14 was present to conduct business.
15

16 **Public Comment**

17 No members of the public present, therefore no public comment.
18

19 **Approval of Minutes 12/19/25 and 01/07/26**

20 *Z. Burdick motioned to approve 12/19/25 and 01/07/26 minutes. C. Dunn seconded. Motion*
21 *carried. C. Ainsworth abstained.*
22

23 **Operational Update (Executive Session)**

24 M.K. Raymond stated we are seeking a motion to go into Executive Session under the provisions of
25 1 VSA §313 with consultants, staff and executive committee members to discuss operational
26 updates finding that premature disclosure could substantially disadvantage the CUD if it were to be
27 made public at this time.

28 *M. Stebbins motioned to enter Executive Session. Z. Burdick seconded. Motion carried.*
29

30 *C. Ainsworth motioned to exit Executive Session. M. Stebbins seconded. Motion carried.*
31

32 C. Ainsworth reported that during Executive Session, the Chair departed the meeting and stated
33 that she would preside over the remainder of the meeting in the Chair's absence. She further
34 reported that the group had a discussion regarding Operational Update details but noted that no
35 action was taken in Executive Session other than to end Executive Session.
36

37 *C. Dunn motioned that the Executive Committee support staff's strategic position at this time and*
38 *authorize Cathy to write a letter to the VCBB on behalf of the Executive Committee. C. Ainsworth*
39 *seconded. Motion carried.*
40

41 **Other Business**

42 None.
43

44 **Adjourn**

45 *C. Dunn motioned to adjourn. C. Ainsworth seconded. Motion carried.*
46

47 Meeting adjourned at 11:23am.