

1 **Northwest Communications Union District**  
2 **Executive Committee Regular Meeting**  
3 **February 12, 2025, at 10:00am**  
4 **Hybrid Meeting**  
5

6 **Attendance**

7 Mary Kay Raymond (Ops PM), Chasidy Benjamin (Admin, Clerk), Zachary Burdick (Georgia, Chair),  
8 Cathy Ainsworth (Fairfield, Vice Chair), Matthew Stebbins (Sheldon, Member at Large), Stu  
9 McGowan (Alburgh, Member at Large), Denise Sullivan (Treasurer)

10  
11 **Call to Order, Roll Call, Adjustments to Agenda**

12 Chair Z. Burdick called the meeting to order at 10:08am, a roll call was conducted, and a quorum  
13 was present to conduct business. There were no adjustments to the agenda.  
14

15 **Public Comment**

16 No members of the public present, therefore no public comment.  
17

18 **Approval of Minutes 01/22/25**

19 *Z. Burdick motioned to approve 01/22/25 minutes. C. Ainsworth seconded. Motion carried.*  
20

21 **Contract Update (executive session)**

22 *Z. Burdick motioned to enter Executive Session including NWFx Staff to review further Contract*  
23 *Update details whereas premature general public knowledge regarding the related Contract*  
24 *Update details would clearly place the public body, or a person involved at a substantial*  
25 *disadvantage. M. Stebbins seconded. Motion carried.*  
26

27 Z. Burdick reported that the group had a discussion regarding Contract Update details but noted  
28 that no action was taken in Executive Session other than to end Executive Session.  
29

30 **Banking**

31 D. Sullivan shared a spreadsheet comparison via shared screen of some possible banks we could  
32 use. She explained that she compiled the information by calling all the banks within Vermont that  
33 had more than five branches.  
34

35 A brief discussion took place, and the Executive Committee agreed to narrow it down to  
36 Community National Bank and Key Bank and to gather the same information on East Rise Credit  
37 Union. Once we have this information, we can come back to this topic with a recommendation to  
38 move forward.  
39

40 Z. Burdick asked what our current interest rates are and how they would compare to the banks  
41 listed. D. Sullivan stated that we have between 0.48% and 3.49% current interest rates, with the  
42 average we earn being 2.5%. She confirmed that we can gain more interest with another financial  
43 institution as indicated in the comparison spreadsheet.  
44

45 **Operational Update (executive session)**

46 *Z. Burdick motioned to enter Executive Session including NWFx Staff to review further Operational*  
47 *Update details whereas premature general public knowledge regarding the related Operational*

48 *Update details would clearly place the public body, or a person involved at a substantial*  
49 *disadvantage. C. Ainsworth seconded. Motion carried.*

50

51 Z. Burdick reported that the group had a discussion regarding Operational Update details but noted  
52 that no action was taken in Executive Session other than to end Executive Session.

53

54 **Other Business**

55 Z. Burdick let the committee know that he is unable to attend the next regular meeting scheduled  
56 on February 26<sup>th</sup>. The other 3 executive committee members confirmed that they are able to attend  
57 to ensure we have quorum.

58

59 Z. Burdick confirmed that the changes were made to the personnel policy that were voted on at the  
60 last Governing Board meeting and the updated policy can be found on our website. He stated that  
61 there is one more policy change he would like to propose at the next Governing Board meeting in  
62 April.

63

64 M. Stebbins suggested that we add Executive Committee Members at large to our next board  
65 meeting agenda.

66

67 M. K. Raymond stated that she will need a credit card once we have decided on a new bank.

68

69 **Adjourn**

70 *Z. Burdick motioned to adjourn. C. Ainsworth seconded. Motion carried.*

71

72 Meeting adjourned at 11:02am.