

1 **Northwest Vermont Communications Union District**
2 **Executive Committee Regular Meeting**
3 **March 25, 2026 at 10:00am**
4 **Hybrid Meeting**
5

6 **Attendance**

7 Mary Kay Raymond (ED), Chasidy Benjamin (Admin, Clerk), Zachary Burdick (Chair, Georgia), Cathy
8 Ainsworth (Vice Chair, Fairfield), Cheryl Dunn (Alburgh Village, Member at Large), Matthew
9 Stebbins (Sheldon, Member at Large), Mark Stephens (Alburgh, Member at Large), Ellie de Villiers
10 (Consultant), Scott Mitchell (Fairfax Representative)

11
12 **Call to Order, Roll Call, Adjustments to Agenda**

13 Chair Z. Burdick called the meeting to order at 10:07am, a roll call was conducted, and a quorum
14 was present to conduct business.

15
16 *Z. Burdick motioned to remove Financial Review from the agenda as our Treasurer was unable to*
17 *attend the meeting. C. Ainsworth seconded. Motion carried.*

18
19 **Public Comment**

20 No members of the public present, therefore no public comment.
21

22 **Approval of Minutes 03/11/26**

23 *C. Dunn motioned to approve 03/11/26 minutes. M. Stebbins seconded. Motion carried.*
24

25 **Operational Update (Executive Session)**

26 M.K. Raymond stated we are seeking a motion to go into Executive Session under the provisions of
27 1 VSA §313 with consultants, staff, board members and executive committee members to discuss
28 operational updates finding that premature disclosure could substantially disadvantage the CUD if
29 it were to be made public at this time.

30 *Z. Burdick motioned to enter Executive Session. M. Stebbins seconded. Motion carried.*

31
32 *C. Ainsworth motioned to exit Executive Session. Z. Burdick seconded. Motion carried.*
33

34 Z. Burdick reported that the group had a discussion regarding Operational Update details but noted
35 that no action was taken in Executive Session other than to end Executive Session.
36

37 **Other Business**

38 None.
39

40 **Adjourn**

41 *Z. Burdick motioned to adjourn. C. Dunn seconded. Motion carried.*
42

43 Meeting adjourned at 10:39am.