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**Northwest Communications Union District
Executive Committee Regular Meeting
April 23, 2025 at 10:00am
Hybrid Meeting**

Attendance

Mary Kay Raymond (Ops PM), Chasidy Benjamin (Admin, Clerk), Zachary Burdick (Georgia, Chair), Matthew Stebbins (Sheldon, Member at Large), Stu McGowan (Alburgh, Member at Large)

Call to Order, Roll Call, Adjustments to Agenda

Chair Z. Burdick called the meeting to order at 10:03am, a roll call was conducted, and a quorum was present to conduct business.

Z. Burdick stated that he would like to add Vendor Payment as a topic on the agenda after the approval of minutes.

Public Comment

No members of the public present, therefore no public comment.

Approval of Minutes 03/26/25

Z. Burdick motioned to approve 03/26/25 minutes. S. McGowan seconded. Motion carried.

Vendor Payment (Executive Session)

Z. Burdick indicated that we recently received multiple outstanding invoices from one of our vendors simultaneously. To streamline the payment process, we propose issuing a single consolidated payment that covers the total amount of all invoices, rather than processing 30 separate individual payments.

Z. Burdick motioned to enter Executive Session under the provisions of 1 VSA §313 with staff and executive committee members to discuss financial information finding that premature disclosure could substantially disadvantage the CUD if it were to be made public at this time. S. McGowan seconded. Motion carried.

Z. Burdick reported that the group had a discussion regarding Vendor Payment details but noted that no action was taken in Executive Session other than to end Executive Session.

Z. Burdick motioned to approve to pay the vendor in one lump sum check for the total amount of the invoices received. M. Stebbins seconded. Motion Carried.

Operational Update (Executive Session)

M.K. Raymond stated we are seeking a motion to go into Executive Session under the provisions of 1 VSA §313 with staff and executive committee members to discuss operational updates finding that premature disclosure could substantially disadvantage the CUD if it were to be made public at this time.

Z. Burdick motioned to enter Executive Session. M. Stebbins seconded. Motion carried.

48 Z. Burdick reported that the group had a discussion regarding Operational Update details but noted
49 that no action was taken in Executive Session other than to end Executive Session.

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51 **Other Business**

52 None.

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54 **Adjourn**

55 *Z. Burdick motioned to adjourn. S. McGowan seconded. Motion carried.*

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57 Meeting adjourned at 10:29am.