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**Northwest Communications Union District
Executive Committee Regular Meeting
January 11, 2023 at 12:30pm
Virtual Meeting**

Attendance

Sean Kio (ED), Chasidy Benjamin (Admin), Zachary Burdick (Georgia, Chair), Elisabeth Nance (Swanton Town and Swanton Village, Clerk), Ken Millman (Alburgh, Member at Large), Stu McGowan (Alburgh, Member at Large)

Call to Order, Roll Call, Adjustments to Agenda

Chair Z. Burdick called the meeting to order at 12:32pm, a roll call was conducted, and a quorum was present to conduct business. There were no adjustments to agenda.

Public Comment

Leisa Fearing and an unidentified member of the public were present, however no comment.

Approval of Minutes 12/28/22

Z. Burdick motioned to approve 12/28/22 minutes. K. Millman seconded. Motion carried.

ISP Update (executive session)

S. Kio stated that we received five responses to our RFI and NWFx staff has met with each of them, we are waiting for NRTC to give us the data sheet to send to the interested parties. This will allow them to do their analysis review and then see if they would like to continue negotiations.

Z. Burdick motioned to enter Executive Session including NWFx Staff and NWFx Board Members to review further ISP Update details whereas premature general public knowledge regarding the related ISP Update details would clearly place the public body, or a person involved at a substantial disadvantage. S. McGowan seconded. Motion carried.

Z. Burdick reported that the group discussed the ISP Updates but noted that no action was taken in Executive Session other than to end Executive Session.

Finance Update

S. Kio provided the committee with an update stating that we have received several large invoices for our fiber delivery and NRTC that we need to pay. We do not have the capital on hand to pay these invoices, therefore staff has requested a drawdown and an amendment to the current grant from the state.

Open Meeting Law

S. Kio stated that the current remote meeting policy expires on January 15, 2023. We have heard it will be renewed, however in the meantime we are looking at hybrid options. S. Kio sent the Executive Committee a document that some of the other CUDs are adopting for them to review as a potential option.

Other Business

S. Kio announced that VCUDA is planning a CUD day with legislative meetings and meetings with the governor. He will be in attendance of this event later this month.

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50 **Adjourn**

51 *S. McGowan motioned to adjourn. Z. Burdick seconded. Motion carried.*

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53 Meeting adjourned at 1:15pm.

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DRAFT