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**Northwest Communications Union District
Executive Committee Regular Meeting
August 28, 2024, at 10:00am
Virtual Meeting**

Attendance

Mary Kay Raymond (Ops PM), Chasidy Benjamin (Admin, Clerk) Brad Lewis (Business and Finance Manager, Treasurer), Zachary Burdick (Georgia, Chair), Cathy Ainsworth (Fairfield, Vice Chair), Stu McGowan (Alburgh, Member at Large), Brenda Churchill (Bakersfield, Member at Large), Matt Brown (GWI)

Call to Order, Roll Call, Adjustments to Agenda

Chair Z. Burdick called the meeting to order at 10:06am, a roll call was conducted, and a quorum was present to conduct business. There were no adjustments to the agenda.

Public Comment

No members of the public present, therefore no public comment.

Approval of Minutes 08/14/24

Z. Burdick motioned to approve 08/14/24 minutes. S. McGowan seconded. Motion carried.

Personnel (executive session)

Z. Burdick motioned to enter Executive Session excluding NWFx and GWI Staff to review further Personnel details whereas premature general public knowledge regarding the related Personnel details would clearly place the public body, or a person involved at a substantial disadvantage. B. Churchill seconded. Motion carried.

Z. Burdick reported that the group had a discussion finalizing staff mid-year reviews. They will be delivered to NWFx staff along with letters of current employment status.

Banking (action needed)

Chair Z. Burdick stated that we will table this discussion.

Operational Update

M. K. Raymond reported we are on track to move forward and stated that she was out of the office last week due to a family emergency, therefore unable to go on the road with Josh from GWI as planned. They will reschedule and provide the committee with any updates.

Other Business

None.

Adjourn

Z. Burdick motioned to adjourn. S. McGowan seconded. Motion carried.

Meeting adjourned at 10:43am.