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**Northwest Communications Union District
Executive Committee Regular Meeting
September 11, 2024, at 10:00am
Virtual Meeting**

Attendance

Mary Kay Raymond (Ops PM), Chasidy Benjamin (Admin, Clerk), Cathy Ainsworth (Fairfield, Vice Chair), Stu McGowan (Alburgh, Member at Large), Brenda Churchill (Bakersfield, Member at Large), Matt Stebbins (Sheldon, Member at Large)

Call to Order, Roll Call, Adjustments to Agenda

Vice Chair C. Ainsworth called the meeting to order at 10:04am, a roll call was conducted, and a quorum was present to conduct business. There were no adjustments to the agenda.

Public Comment

Denise Sullivan was present, but no public comment.

Approval of Minutes 08/28/24

S. McGowan motioned to approve 08/28/24 minutes. B. Churchill seconded. Motion carried.

Treasurer

C. Benjamin stated that we need to discuss the open treasurer position, and possibly take action if the committee wishes to do so.

M. K. Raymond suggested to the board that we enter an Executive Session with Denise Sullivan to discuss.

S. McGowan motioned to enter Executive Session including NWFx Staff and Denise Sullivan to review further Treasurer details whereas premature general public knowledge regarding the related Treasurer details would clearly place the public body, or a person involved at a substantial disadvantage. B. Churchill seconded. Motion carried.

C. Ainsworth reported that the group had a discussion regarding the Treasurer but noted that no action was taken in Executive Session other than to end Executive Session.

C. Ainsworth motioned to appoint Denise Sullivan as the interim treasurer and execute her contract. B. Churchill seconded. Motion carried.

The committee and staff welcomed Denise.

MOU (executive session)

C. Ainsworth motioned to enter Executive Session including NWFx Staff to review further MOU details whereas premature general public knowledge regarding the related MOU details would clearly place the public body, or a person involved at a substantial disadvantage. M. Stebbins seconded. Motion carried.

48 C. Ainsworth reported that the group had a discussion regarding an MOU but noted that no action
49 was taken in Executive Session other than to end Executive Session.

50

51 **BEAD**

52 Vice Chair C. Ainsworth stated that we will table this discussion due to time constraints.

53

54 **Operational Update**

55 M. K. Raymond reported we are on track to move forward and stated that she will be meeting with
56 the design team next week to review locations in the area that we are getting ready to deploy. Low
57 level design will be completed at the end of the month.

58

59 **Other Business**

60 None.

61

62 **Adjourn**

63 *B. Churchill motioned to adjourn. S. McGowan seconded. Motion carried.*

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65 Meeting adjourned at 10:39am.

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