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**Northwest Communications Union District
Executive Committee Regular Meeting
September 25, 2024, at 10:00am
Virtual Meeting**

Attendance

Mary Kay Raymond (Ops PM), Chasidy Benjamin (Admin, Clerk), Denise Sullivan (Treasurer), Zachary Burdick (Georgia, Chair), Cathy Ainsworth (Fairfield, Vice Chair), Stu McGowan (Alburgh, Member at Large), Brenda Churchill (Bakersfield, Member at Large)

Call to Order, Roll Call, Adjustments to Agenda

Chair Z. Burdick called the meeting to order at 10:05am, a roll call was conducted, and a quorum was present to conduct business. There were no adjustments to the agenda.

Public Comment

No members of the public present, therefore no public comment.

Approval of Minutes 09/11/24

B. Churchill motioned to approve 09/11/24 minutes. Z. Burdick seconded. Motion carried.

Telcom Insurance

Z. Burdick stated that our Telcom Insurance renewal is due by the end of September and asked Denise to provide an update on this.

D. Sullivan stated that we have received and reviewed the quotes provided to us and she recommended that we move forward with the directors' and officers' insurance and the cyber liability at the same level as they were last year. She stated that they quoted the general liability policy at the five million dollar level, and she requested another quote at the one million dollar level as that is all we need per state contract. She stated that the new estimate they provided is in line with what we had paid the prior year. This covers our umbrella as well as our inventory.

S. McGowan motioned to approve the renewal of the Telcom Insurance. Z. Burdick seconded.

Discussion of the motion: D. Sullivan shared the full presentation from Telcom Insurance via shared screen to allow the committee to amend the motion.

C. Ainsworth made a friendly amendment to the motion to accept the insurance proposal from Telcom Insurance revised as discussed to a cost of just below \$11,000. B. Churchill seconded the friendly amendment. Motion carried.

Operational Update (executive session)

Z. Burdick motioned to enter Executive Session including NWFx Staff to review further Operational Update details whereas premature general public knowledge regarding the related Operational Update details would clearly place the public body, or a person involved at a substantial disadvantage. B. Churchill seconded. Motion carried.

Z. Burdick reported that the group had a discussion regarding Operational Update but noted that no action was taken in Executive Session other than to end Executive Session.

49 **Other Business**

50 None.

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52 **Adjourn**

53 *Z. Burdick motioned to adjourn. B. Churchill seconded. Motion carried.*

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55 Meeting adjourned at 10:38am.

DRAFT