

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27  
28  
29  
30  
31  
32  
33  
34  
35  
36  
37  
38  
39  
40

**Northwest Communications Union District  
Executive Committee Regular Meeting  
December 28, 2022 at 12:30pm  
Virtual Meeting**

**Attendance**

Sean Kio (ED), Chasidy Benjamin (Admin), Mary Kay Raymond (Ops), Zachary Burdick (Georgia, Chair), Cathy Ainsworth (Fairfield, Vice Chair), Elisabeth Nance (Swanton Town and Swanton Village, Clerk), Ken Millman (Alburgh, Member at Large), Stu McGowan (Alburgh, Member at Large), Kevin Fitzgibbons (NRTC), Mary Branagan (NRTC)

**Call to Order, Roll Call, Adjustments to Agenda**

Chair Z. Burdick called the meeting to order at 12:39pm, a roll call was conducted, and a quorum was present to conduct business. There were no adjustments to agenda.

**Public Comment**

No members of the public present, therefore no public comment.

**Approval of Minutes 12/15/22**

*K. Millman motioned to approve 12/15/22 minutes. Z. Burdick seconded. Motion carried.*

**NRTC Financial Model Review (executive session)**

*Z. Burdick motioned to enter Executive Session including NWFx and NRTC Staff to review NRTC Financial Model details whereas premature general public knowledge regarding the related NRTC Financial Model Review would clearly place the public body, or a person involved at a substantial disadvantage. K. Millman seconded. Motion carried.*

Z. Burdick reported that the group reviewed and discussed the NRTC Financial Model but noted that no action was taken in Executive Session other than to end Executive Session.

**Other Business**

S. Kio announced that employee reviews have been completed and he will forward the results to the Executive Committee prior to the next Executive Committee meeting. He also reminded the Executive Committee that they will need to complete his performance review.

**Adjourn**

*C. Ainsworth motioned to adjourn. Z. Burdick seconded. Motion carried.*

Meeting adjourned at 2:25pm.