

1 Northwest Communications Union District
2 Governing Board Special Meeting
3 May 10, 2022 at 5:30pm-Meeting Minutes
4 Virtual Meeting
5

6 **Attendance**

7 See Attached.
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9 **Call to Order and Adjustments of the Agenda**

10 Chair B. Churchill called the meeting to order at 5:32 p.m. followed by roll call. A quorum was present to
11 conduct business. No adjustments to the agenda.
12

13 **Public Comment**

14 None. No members of the public present.
15

16 **Board Elections**

17 Chair B. Churchill opened the floor for nominations for NWCUD Chair.
18

19 *K. Millman nominated Zach Burdick for Chair. E. Nance seconded. The Chair asked for further*
20 *nominations. Hearing none, B. Churchill closed the floor for nominations. Zach Burdick accepted. A vote*
21 *was called for, all in favor, none opposed, no abstentions. Motion carried.*
22

23 Chair Z. Burdick opened the floor for nominations for NWCUD Vice Chair.
24

25 *K. Millman nominated Cathy Ainsworth for Vice Chair. E. Grims seconded. The Chair asked for further*
26 *nominations. Hearing none, Z. Burdick closed the floor for nominations. Cathy Ainsworth accepted. A*
27 *vote was called for, all in favor, none opposed, no abstentions. Motion carried.*
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29 Chair Z. Burdick opened the floor for nominations for NWCUD Clerk.
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31 *K. Millman nominated Elisabeth Nance for Clerk. B. Churchill seconded. The Chair asked for further*
32 *nominations. Hearing none, Z. Burdick closed the floor for nominations. Elisabeth Nance accepted. A*
33 *vote was called for, all in favor, none opposed, no abstentions. Motion carried.*
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35 Chair Z. Burdick opened the floor for nominations for NWCUD Treasurer.
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37 *K. Millman nominated Brad Lewis for Treasurer. E. Grims seconded. The Chair asked for further*
38 *nominations. Hearing none, Z. Burdick closed the floor for nominations. Brad Lewis accepted. A vote*
39 *was called for, all in favor, none opposed, no abstentions. Motion carried.*
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42 **Other Business**

43 S. Kio stated that we need to update our banking information at Vermont Federal Credit Union now that
44 we have new officers. He stated that staff is asking the board to authorize us to go to Vermont Federal
45 Credit Union with updated information appointing the Executive Director (Sean Kio), Treasurer (Brad
46 Lewis), new Board Chair (Zachary Burdick), and Admin (Chasidy Benjamin) as approved individuals on
47 the accounts.

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2 *E. Nance motioned to approve updated banking information. K. Millman seconded. Motion carried.*

3
4 S. Kio announced that staff will be providing an overview course this month for some questions and
5 answers that would be helpful for our newer board members as they might need more insight on our
6 important projects and processes.

7
8 C. Benjamin stated that there are only two board members that have expressed interest in the Finance
9 Subcommittee and asked the board that if they have interest in this subcommittee to let her or Sean
10 know. E. Nance volunteered to join the Finance Subcommittee.

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12 **Adjourn**

13 *D. Stanley motioned to adjourn. B. Churchill seconded. Motion carried.*

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15 Meeting adjourned 5:48pm.

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**Northwest Communications Union District
Governing Board Special Meeting Attendance
May 10, 2022**

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- 5 Alburgh Town – Ken Millman
- 6 Alburgh Village – Absent
- 7 Bakersfield – Heather Jewett, Brenda Churchill
- 8 Berkshire –Emily Grims
- 9 Enosburg Falls Village – Daniel Tumwesigye
- 10 Enosburgh Town – Jesse Weatherwax
- 11 Fairfax – Dave Stanley, Scott Mitchell
- 12 Fairfield – Cathy Ainsworth
- 13 Georgia – Zachary Burdick
- 14 Grand Isle – Absent
- 15 Highgate – Absent
- 16 Isle La Motte – Mary Catherine Graziano
- 17 Milton – Absent
- 18 Montgomery – Absent
- 19 North Hero – John Medamana, Leisa Fearing
- 20 Richford – Vacant
- 21 Sheldon – Absent
- 22 South Hero – Absent
- 23 St. Albans Town – Absent
- 24 Swanton Town – Elisabeth Nance
- 25 Swanton Village – Elisabeth Nance
- 26 Staff – Sean Kio, Mary Kay Raymond, Chasidy Benjamin, Brad Lewis
- 27 NRPC Staff- Shaun Coleman
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