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**Northwest Communications Union District
Governing Board Special Meeting
June 9, 2022 at 6:00pm-Meeting Minutes
Virtual Meeting**

Attendance

See Attached.

Call to Order and Adjustments of the Agenda

Chair Z. Burdick called the meeting to order at 6:00 p.m. followed by roll call. A quorum was present to conduct business. No adjustments to the agenda.

Public Comment

None. No members of the public present.

Design & Construction Management RFP Vendor Selection (action needed)

S. Kio stated that after reviewing the four RFPs that we received back, staff is recommending NRTC as the award recipient for this RFP. The board was sent a packet earlier in the week outlining the responses we received along with scoring lists from staff and criteria.

The board members discussed the vendor selection and reviewed any questions regarding the candidates and project with staff.

B. Churchill motioned to accept NRTC as NWCUDs choice for the Design & Construction Management Vendor. E. Grims seconded. Motion carried.

S. Kio confirmed that he will immediately engage NRTC and have them move forward with the contract. He stated he will review the contract upon delivery, send to legal and then put it before the board to review.

Other Business

None.

Adjourn

D. Stanley motioned to adjourn. E. Grims seconded. Motion carried.

Meeting adjourned 6:39pm.

**Northwest Communications Union District
Governing Board Special Meeting Attendance
June 9, 2022**

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- 5 Alburgh Town – Ken Millman, Stu McGowan
- 6 Alburgh Village – J.R. Cox
- 7 Bakersfield – Brenda Churchill
- 8 Berkshire –Emily Grims
- 9 Enosburg Falls Village – Absent
- 10 Enosburgh Town – Jesse Weatherwax
- 11 Fairfax – Dave Stanley
- 12 Fairfield – Cathy Ainsworth, Vice Chair
- 13 Franklin –Travis Adams
- 14 Georgia – Zachary Burdick, Chair
- 15 Grand Isle – Michael Inners, Peter Southwick
- 16 Highgate – Absent
- 17 Isle La Motte – Mary Catherine Graziano
- 18 Milton – Absent
- 19 Montgomery – Absent
- 20 North Hero – John Medamana, Leisa Fearing
- 21 Richford – Vacant
- 22 Sheldon – Jacob Kane
- 23 South Hero – George Rice
- 24 St. Albans Town – Steven Deal
- 25 Swanton Town – Absent
- 26 Swanton Village – Absent
- 27 Staff – Sean Kio, Mary Kay Raymond, Chasidy Benjamin, Brad Lewis
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